

PROFESSIONAL DEVELOPMENT - ADMINISTRATORS

All administrators shall continually update their qualifications by taking courses and workshops that lead to their personal and professional enrichment and development. Accurate records for each course and/or workshop shall be kept in the administrator's personnel file.

All administrators must successfully complete the leadership program of the Office of Catholic Schools or, with the consent of the Superintendent of Schools, a similar leadership program in another Roman Catholic diocese. In the event that a person is hired who has not completed such a program, he or she must begin and complete the program during the first year as principal.