

ONGOING EDUCATIONAL PLANNING

In order to maintain the quality of school programs and make the best use of resources for the educational mission of the Church, each school shall engage in a process of strategic planning in consultation with the Office of Catholic Schools.

ONGOING EDUCATIONAL PLANNING – CHANGE IN EDUCATIONAL PROGRAM

The following guidelines are offered to facilitate the process necessary when plans for major changes (adding grade levels, developing new facilities, major curriculum restructuring, consolidation, etc.) are being developed. A sound professional basis and procedure for major changes requires the following steps prior to implementation:

1. Specific objectives shall be sought, determined, and stated.
2. The school administration shall consult with the Office of Catholic Schools for research, analysis, and evaluation of similar programs.
3. Criteria for evaluating the program or change shall be determined and stated.
4. Sufficient information regarding the purpose and methods of the change shall be given to:
 - A. The Office of Catholic Schools
 - B. The pastor(s) of the parish(es) involved
 - C. The parents, students, and community
5. A specific time period shall be established for the evaluation.
6. The proposed program or change shall be reviewed by the Superintendent of Schools.
7. The proposed program or change shall be reviewed by the local governing body for recommendation to the pastor/ pastors' board.
8. Some changes (e.g. major facility renovation/new building construction) must be approved according to the procedures enumerated in Diocesan Statutes.