

EMERGENCY PROCEDURES

Emergency evacuation and shelter procedures shall be explained to the students and be posted in a conspicuous place in the school classroom.

A sufficient number of drills shall be conducted and recorded annually to insure the safety of the students and to fulfill the requirements of State law.

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Each elementary and secondary school shall hold

1. Three evacuation drills; one with participation of local fire department.
2. Bus evacuation drill.
3. One severe weather drill.
4. One law enforcement drill in which local law enforcement participate

All schools shall develop and maintain a program for the warning, protection and, if necessary, evacuation of children in the event of tornados, tornado warnings or tornado watches.

Evacuation routes as well as tornado preparedness plans are to be posted in a prominent place in each classroom as well as in the school hall, cafeteria, gym, etc. It is suggested that these plans be of uniform color and pattern so that each teacher and student will recognize and know where to look for them. It is also helpful if the plans are displayed in a consistent place in each classroom or meeting area. For example, a blue fire drill route and an orange tornado plan are placed under the light switch at each doorway. The evacuation signs should be placed at the student's eye level.

Whenever possible, the reading part of the evacuation plan is accompanied by a picture or symbol.

For example:

